

# Daniel Rezaie

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## Personal statement

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A conscientious and professional student with thorough experience in computing, customer service and communicative roles, currently seeking a new position to help pay to further my education. An individual with great organizational and efficiency skills, as well as a meticulous and accurate approach to projects, resulting in extraordinary results.

## Key Skills

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- 80 words per minute typing
- Experienced in CAD, and maintenance and use of CAM
- Proficiency in all areas of Office, iLife, iWork and POS devices
- Excellent communication skills, both written and verbal
- Recognized member of ATLC (Apple Teacher Learning Centre)
- Fully qualified first aider
- Amateur Radio License Holder
- Web design, domain hosting and IMAP email server setup using CPanel and Plesk

## Employment and Volunteering History

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### The Engineering Society President, Northumbria University, Newcastle

*(June 2023 – Present)*

Achievements and responsibilities:

- Completing the merger of the Electrical Engineering Society and the Mechanical and Civil Engineering Society
- Setting up and networking with staff members of MCE and MPEE to brainstorm ideas for events and how to achieve success with them
- Going to venues such as The Centre for Life and volunteering to explain simple electronics such as reed and DPDT switches, buzzers and Lamps, and their uses in everyday life
- Co-ordinating social media posts and using CPanel to host and making redirections to all pages to simplify QR codes and emails

### Electrical Engineering Society President, Northumbria University, Newcastle

*(October 2022 – June 2023)*

Achievements and responsibilities:

- Plan and represent the society at public events and create a welcoming environment for new members
- Managing the society's finances and auditing inventory and signup bonuses
- Meeting with academics and planning talks and in-person demonstrations
- Creating media for the society including logos and flyers

### Programme Representative, Northumbria University, Newcastle

*(October 2022 – Present)*

Achievements and responsibilities:

- Speak to the programme leaders to act as a bridge between students and staff.
- Work with programme staff and Northumbria Students Union to propose and introduce changes that would benefit students
- Proactively talk to other members of the programme and relay their concerns and interests to the respective member of staff
- Collaborating with other representatives and Northumbria Students' Union to resolve larger issues.

## **Social Media Manager, Oven & Grill, Hexham**

*(October 2019 – Present)*

Achievements and responsibilities:

- Maintaining and improving the company reputation
- Answering frequently asked questions to customers
- Typing all necessary documents as required
- Producing and uploading advertisements on a regular basis
- Running professional errands

## **Junior & Senior Student Network Technician, Emmanuel College, Gateshead**

*(April 2016 – June 2022)*

Achievements and responsibilities:

- Implemented a roster to increase technician time and productivity
- Helped introduce a new method for Wi-Fi for students and staff bringing their own devices
- Helped provide a safer workplace by decreasing the number of idle technicians in the office
- Managing and restocking paper and toner to printers school-wide
- Helping students and staff with their computer needs

## **Volunteer, NCS, Gateshead**

*(October 2020)*

Achievements and responsibilities:

- Working well in teams
- Developed communication skills
- Serving the local community
- Taking on multiple responsibilities
- Boosting creativity skills
- Organising and designing programs
- Improving public speaking in front of people

## **Multi-use Volunteer, Parkrun, Saltwell Park, Gateshead**

*(December 2017 – January 2020)*

Achievements and responsibilities:

- Creating a professional and friendly first impression of the community for visitors
- Managing incoming barcodes and one-time use tokens
- Organising people and liaising with other volunteers to streamline processes
- Replenishing and restocking the tokens, always ensuring high level of stock management efficiency

## Education

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### Northumbria University

*(September 2022 – June 2026)*

Integrated master's degree in Electrical and Electronic Engineering

### Emmanuel College

*(September 2020 – June 2022)*

A-levels:

- Biology
- Chemistry
- Mathematics

### Emmanuel College

*(September 2015 – June 2020)*

12 GCSEs, grade A\*-C, including Maths and English and Sciences

## Publications

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1. [\[DOI\]](#) Conformal CVD-grown MoS<sub>2</sub> on Three-dimensional Woodpile Photonic Crystals for Photonic Bandgap Engineering, Taverne, M., Zheng, X., Chen, Y-S. J., Morgan, K. A., Chen, L., Meethale Palakkool, N., Rezaie, D., Awachi, H., Rarity, J. G., Hewak, D. W., Huang, C-C. & Ho, Y-L. D., 25 Apr 2023, (Accepted/In press) In: ACS Applied Optical Materials.

## Languages

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**English** — Fluent

**Farsi** — Fluent

**French** — Intermediate

## Hobbies & Interests

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I have been involved in Taekwondo for the last five years, helping to promote peace of mind and physical well-being. Recently, I achieved the role of social media manager for a restaurant and am enjoying the challenge of creating engaging material for advertising. I love exploring the outdoors, particularly camping and hiking, which I have had ample opportunity to do having completed all three Duke of Edinburgh awards. I have also developed a passion for piano over lockdown, teaching myself several pieces on my own time. In addition, I am an active member of Northumbria University's Electrical Engineering Society, where I plan and represent the society at public events and manage its finances.

## References

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### **Social Media Manager**

Name: Mojtaba Rezaie  
Position: Director / Head Chef  
Mobile: 07949161674  
Email: moji86@hotmail.com

### **Multi-use Volunteer**

Name: Hillary Shaw  
Position: Event Manager  
Mobile: 07906762257  
Email: gatesheadoffice@parkrun.com

### **Junior & Senior Student Network Technician**

Name: Chris Middlemas  
Position: Network Manager  
Mobile: 01914383990  
Email: middlemasc@emmanuelctc.org.uk